

MEDICAL EMERGENCY ACTION PLAN



Club Information	
Club Name	Inter Penarth www.interpenarth.com
Club Training Pitch Address Click location name to access location via Google Maps or input ///code via " what 3 words ".	Stanwell School Archer Road Penarth CF64 2XL ///shin.bride.risky There are no access codes, but access may not be 24/7 due to the location being a school.
Club Secretary	Name: Jason Gill E-mail: secretary.interpenarth@gmail.com
Head of Medical Services/Therapist	The club has no permanent medical staff, but each age group maintains First Aiders. The lead point of contact is Matt Rose (Under 7s) E-mail: medical.interpenarth@gmail.com
Safeguarding Officer	Name: Freya Church E-mail: safeguarding.interpenarth@gmail.com



Club Playing Locations

Games are played at multiple locations depending on the age group. All possible locations are listed below. Inter Penarth AFC does not control access to these locations.

Click location name to access location via Google Maps or input ///code via [“what 3 words”](#).

Barry Athletic Ground 1 Paget Road Barry CF62 5TQ ///socket.backs.traps	Colcot Sports Centre – 5 & 7-a-side cages Colcot Road Barry CF62 8UJ ///handy.exile.goad	Maslin Park Plymouth Road Barry CF62 5TZ ///risk.hero.times	St Cyres School Sully Road Penarth CF64 2XP ///golf.first.losses
Bear Field The Broad Shoard Cowbridge CF71 7AL ///thing.wiggling.happily	Corntown Vale Utd Bridgend CF35 5AS ///darker.rinse.closet	Memorial Playing Field Ffordd-Y-Eglwys Peterston-Super-Ely Cardiff CF5 6LE ///unity.successes.stir	Sully Sports & Social Club South Road Sully CF64 5SP ///taster.flitting.pencils
Parc Bryn-Y-Don Dinas Powys CF64 4UD ///tanks.limes.link	Cowbridge Comprehensive School 3G Aberthin Road Cowbridge CF71 7EN ///beginning.grower.flow	Pencoedtre Park Pencoedtre Road Barry CF63 1SD ///bend.hurry.hers	Whitmore 3G Whitmore High School Port Road West Barry CF62 8PP ///shine.noisy.roofs
Buttrills Playing Fields Barry CF62 8FJ ///policy.potato.boat	Cwrt-Y-Vil Playing Field 2 Beechwood Drive Penarth CF64 3QZ ///unrealistic.input.season	Police Fields Cowbridge CF71 7BW ///unclaimed.proof.reduces	Windmill Ground – Welsh FA Frampton Lane Llantwit Major CF61 2UZ ///validated.barbarian.react
Celtic Way Mini Pitches Celtic Way Rhose CF62 3FT ///zone.tadpoles.good	Jenner Park Barry CF62 9BG ///pints.words.rival	Severn Avenue Playing Field Bramble Lane Barry CF62 7JN ///career.surely.hips	Ysgol Bro Morgannwg 3G pitch Colcot Road Barry CF62 8YU ///words.damp.jolly
Ceri Road Playing Fields Ceri Road Rhose CF62 3HF ///expired.deprives.cruicially	King George V Memorial Playing Fields Llandough Penarth CF64 2LX ///crisis.doll.activism	St Athan Community Centre Glyndwr Avenue St Athan CF62 4PP ///hack.launched.shuffles	Cogan Recreation Ground Andrew Road Cogan CF64 2NS ///sings.retain.names
Llantwit Major School Ham Lane East East Llantwit Major CF61 1TQ ///chills.eliminate.alive	Station Road Ely Rangers Wenvoe CF5 6AH ///belts.firm.mash		



Club Trained First Aiders

Name(s)	Team	Training Day & Time	Level of Medical Training
Matt Rose	U7	Thursdays 18:15	FAW L1
Bryony Hudson	U8	Thursdays 18:15	FAW L1
Matthew Dicks, Morgan Anthony	U9	Thursdays 18:15	FAW L1
Luke Adams, Rhiannon Rees-Williams	U10	Mondays 18:15	FAW L1
Stephen Black, Bronwen Blatchford	U11	Mondays 19:15	FAW L1
No squad 2024-25	U12	N/A	N/A
Richard Hawkins, Gareth Morgan	U13	Mondays 19:15 & Wednesdays 18:15	FAW L1
James Taylor, Mark Lingham	U14	Thursdays 18:15	FAW L1
Paul Hudson	U15	Thursdays 19:15	FAW L1
Nathan Hosgood, Richard Smith	U16	Thursdays 19:15	FAW L1

To contact a First Aider directly, please use your squad's WhatsApp group (contact the Membership Secretary for access Membership.interpenarth@gmail.com) or use the First Aider contact address above where a message will be passed on.

For more information on FAW First Aiders, please visit <https://www.fawcourses.com/products/faw-football-emergency-aid-4746>.

Accidents & Incidents

Any accident or incident that requires first aid or medical treatment must be logged on the FAWs [accident/incident report form](#) (copy at the end of the MEAP). This form should be completed by the First Aider and can be sent electronically, but **must** be signed.

Once complete, the form must be sent to:

- Club first Aid lead: medical.interpenarth@gmail.com
- Club safeguarding officer: safeguarding.interpenarth@gmail.com
- Parent / Guardian of the injured player

The form does not need to be sent to the player's coach, but they should be made aware of the injury.

Defibrillator (AED) Locations

There is no AED held onsite at our training facility. The location of the nearest AEDs for public access are listed below for both training and playing facilities.

There is no guarantee that these facilities are accessible 24/7 and they may have private AEDs not listed in the public domain. The First Aiders of each team should check when visiting site if a private AED is available.

This information is only reviewed at the point of time this MEAP was created so please check when visiting the site(s) the AEDs are still available at <https://www.defibfinder.uk/>

Click location name to access location via Google Maps or input ///code via "[what 3 words](#)".



Location	AED Location	what3words finder
Stanwell School (Training Ground)	All Saints Church Lesser Hall , Victoria Square, Penarth CF64 3EH	///loose.honest.transit
Barry Athletic Ground	Bar Enzo , 7 Paget Road, Barry CF62 5TQ	///dragon.dock.estate
Bear Field	Cowbridge Leisure Centre , The Broad Shoard, Cowbridge CF71 7DA	///upsetting.eyelashes.reform
Parc Bryn-Y-Don	Dinas Powys Skate Park , Dinas Powys CF64 4TR	///chemistry.emerge.ankle
Buttrills Playing Fields	Barry Leisure Centre , Greenwood St, Barry CF63 4JJ	///shelf.ending.achieving
Celtic Way Mini Pitches	Tesco Express , Fontygary Road, Rhoose, CF62 3DT	///panting.tune.punctual
Ceri Road Playing Fields	AFC Rhoose , Ceri Road Pavilion, Ceri Road, Rhoose, CF62 3FQ	///expired.deprives.crucially
Cogan Recreation Ground	Penarth Leisure Centre , Andrew Road, Penarth CF64 2NS	///flight.makes.unique
Colcot Sports Centre	Barry Hospital , Colcot Road, Barry CF62 8YH	///tested.reward.upgrading
Corntown Vale Utd	The Meadows Bus Stop , Corntown Road, Corntown CF35 5BB	///detect.echo.adding
Cowbridge Comprehensive School	Cowbridge Fire Station , Druids Green, Cowbridge CF71 7EL	///conforms.reflected.gift
Cwrt-Y-Vil Playing Field	Penarth Athletic Club , Lavernock Road, Penarth CF64 3QF	///amuse.amber.talent
Jenner Park	Barry Police Station , Gladstone Road, Barry CF63 1TD	///gold.pram.lobby
King George V Memorial Playing Fields	University Hospital Llandough , Penlan Road, Llandough CF64 2XX	///hidden.linen.select
Llantwit Major School 3G	Llantwit Major Leisure Centre , Ham lane East, Llantwit Major CF61 1TQ	///grading.rotations.flick
Maslin Park	Island Marine FC , Maslin Park, Plymouth Road, Barry CF62 5UA	///risks.hero.times
Memorial Playing Field	Peterston-Super-Ely CIW Primary School , Heol Llanbedr CF5 6LP	///noon.kick.ideal
Pencoedtre Park	Ty Iolo , At-Y-Nant, Barry CF63 1RT	///feed.since.effort
Police Fields	Southway Residential Home , Town Mill Road, Cowbridge CF71 7BE	///sideburns.shielding.screen
Severn Avenue Playing Field	Gwenog Court Flat 33, Cwm Parc, Barry CF62 7QT	///entry.upgrading.much
St Athan Community Centre	St Athan Pharmacy , The Square, St Athan CF62 4PF	///crunches.lavender.jogged
Station Road Ely Rangers	Wenvoe Community Centre , Old Port Road, Wenvoe CF5 6AL	///blows.whites.sock
St Cyres School	St Cyres School , St Cyres Rd, Penarth CF64 2XP	///golf.first.losses
Sully Sports & Social Club	Sully Library , South Road, Sully CF64 5SP	///lays.instilled.famous
Whitmore 3G	Whitmore High School , Port Road West, Barry CF62 8ZJ	///shine.noisy.roofs
Windmill Ground – Welsh FA	Llantwit Major FC , Frampton Lane, Llantwit Major CF61 2UZ	///possible.downsize.onion
Ysgol Bro Morgannwg 3G Pitch	Ysgol Gyfun Bro Morgannwg , Colcot Road, Barry CF62 8YU	///words.damp.jolly



Other Emergency Equipment Locations

First Aid Room Location	<p>The club does not have access to the school facilities at Stanwell. First Aid will be undertaken pitch side and if required additional medical support requested from Emergency Services.</p> <p>Section 12 of the Terms and Conditions for using the outdoor facilities at Stanwell explains this. This document can be found HERE.</p> <p>There is no guarantee that First Aid Rooms will be available at every playing location so a suitable area should be noted pitch side before the game(s) start</p>
First Aid Kit Location	<p>First Aid kits are retained by the First Aiders noted in the section above for each Team. A club First Aid kit will soon be located at Stanwell School for use on Training Days but policy for now is that First Aiders will retain them locally until a locked storage unit is confirmed on site.</p> <p>First Aiders are encouraged to take their own kits on game days as there is no guarantee that kits will be available in every playing location.</p>
Stretcher and splints Location	There are no stretchers or splints available at our training facility and likely none available at playing locations.

Emergency Services Information

Local Hospital Name & Type	University Hospital of Wales A&E and Cardiac	Barry Hospital Minor Injuries Unit Only
Local Hospital Address	Heath Park Way Cardiff CF14 4XW ///cones.sing.caller	Colcot Road Barry CF62 8YH ///tested.reward.upgrading
Local Hospital Phone Number	Emergency 999 029 2074 7747	01446 704000

Key Club Personnel

Name	Role/Position in Club	E-mail Address
Darran Evans	Chair	Chair.interpenarth@gmail.com
Mark Adams	Vice Chair & Accreditation Officer	Vicechair.interpenarth@gmail.com
Jason Gill	Secretary	Secretary.interpenarth@gmail.com
Gareth & Joanne Jones	Treasurers	Treasurer.interpenarth@gmail.com
Freya Church	Safeguarding Officer	Safeguarding.interpenarth@gmail.com
Stephen Black	Membership Secretary	Membership.interpenarth@gmail.com
Michael Rose	First Aid Lead	Medical.interpenarth@gmail.com

MEAP Plan Reviewed

Date	Name	Position in Club	Action
05.09.2024	Matt Rose	Coach/First Aider	MEAP Created. Next review date 09.2025 or earlier if update required.





ACCIDENT/INCIDENT REPORTING FORM

In the event of an accident, the following procedure should be followed by the organisation:

- Fill in 2 copies of the Accident/Incident reporting form for ALL accidents/incidents.
- Make contact with parents/guardians of the child or children concerned and provide them with a copy of this form.
- Place 1 copy of the form in the accident/incident book.
- Forward 1 copy to designated person for record keeping/action required.
- Contact emergency services/GP if required.
- Record in detail all facts surrounding the accident, witness's etc.
- Any further action.
- Sign off on any action required from senior individual within the organisation.

Name of organisation:

Coach in attendance:

Address:

Telephone number

Email address

Injured person information

Name of individual:

Address:

Telephone number

Gender

Incident/Accident details- to be completed by organisation personnel & shared with relevant parties e.g. parents/guardians and medical staff if necessary

Date of incident/accident:

Time of incident/accident:

Date & time reported:

Reported by:

Where did the accident/incident take place?

Details of injury:



How did it happen?	
Did anyone witness the accident or incident? If so, please provide their contact information below:	
Name of witness: Address: Contact number: Email address:	
Name of witness: Address: Contact number: Email address:	
Was first aid administered? If so, please detail what this entailed and by whom it was provided:	
Was further medical intervention required? If so, please provide details.	
I confirm that the information contained within this document is accurate and correct	
Form completed by: (PRINT NAME)	Signature:
Date:	Is further action required? If so, please detail what and who is responsible.
Signature of parent/guardian:	
Is a safeguarding referral necessary? If so, please complete the SG1 incident referral form and forward to relevant parties e.g. police, social services, FAW Safeguarding.	
Has the young person returned to the organisation?	
Signed by senior individual:	Full name:
Role within organisation:	

